

REGULAR MEETING MINUTES

October 20, 2016

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Board of Education Office

Board Conference Room

I. CALL TO ORDER

The meeting was called to order at 6:56 p.m. by Board President, Zoltan Ambrus, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Ellwood Cutler, Kristen Fabriczi, Theresa Joyce, Cathy Palmieri and Keerti Purohit.

The following members were absent: Jack Dempsey, Carmela Noto and Olga Phelps.

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey and no members of the public.

II. CALL TO EXECUTIVE SESSION

On a motion by Mrs. Palmieri, seconded by Mrs. Purohit, and carried unanimously, the Board agreed to convene at 6:56 p.m. to discuss personnel, H.I.B., and legal issues.

On a motion by Mrs. Palmieri, seconded by Mrs. Fabriczi, and carried unanimously, the Board agreed to adjourn executive session at 7:51 p.m.

On a motion by Mr. Cutler, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to reconvene to public session at 7:57 p.m. with 9 members of the public.

III. The Secretary called the roll.

IV. The assembly saluted the flag.

V. Statement of Adequate Notice

VI. SUPERINTENDENT’S REPORT

Ms. Gensel introduced Jennifer Hauser, Director of Science, Technology, Engineering, Mathematics, and the Arts, who did a presentation on the district’s test results from last year’s PARCC and NJASK Science testing.

Ms. Gensel did a presentation on the January 16 – June 16, 2016 Violence and Vandalism End-Year report.

VII. PUBLIC COMMENT

Rhonda Sherbin, President of the Branchburg Township Education Association, approached the Board about the delay in the salary guide for the support staff.

VIII. GOVERNANCE

Motion by Mr. Cutler, seconded by Mrs. Palmieri that Items VIII.A. through VIII.B., be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.B. were unanimously approved by Roll Call.

There was no Governance Committee report.

Mrs. Palmieri said the Community Relations Committee met on October 12, 2016 and discussed the following:

- Toni Gooding attended the meeting and discussed website improvements specifically relating to the Board of Education pages;
- Revising and updating strategic plans; and
- The next Community Relations Committee meeting will be held on November 16, 2016 at 12:00 p.m.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of September 1, 2016.

B. Approval of Submission of 2016-2017 NJ QSAC District Statement of Assurance

BE IT RESOLVED, that the New Jersey Quality Single Accountability Continuum (QSAC) –Statement of Assurance for the Branchburg Township School District, is hereby approved for submission to the New Jersey Department of Education.

IX. POLICY

Motion by Mrs. Fabriczi, seconded by Mrs. Palmieri that Items IX.A. through IX.B., be moved upon the recommendation of the Superintendent.

On call of the vote, Items IX.A. through IX.B. were unanimously approved by Roll Call.

Mrs. Joyce spoke about the Remote Participation of Board Meetings policy listed on the agenda.

A. Policy First Reading		
Policy #	Title	Discussion
P0164.5	Remote Participation of Board Meetings	New

B. Policy Second Reading		
Policy #	Title	Discussion
2431	Athletic Competition	Replacement
5111	Eligibility of Resident/Nonresident Students	Replacement

X. EDUCATION

Motion by Mrs. Purohit, seconded by Mrs. Palmieri that Items X.A. through X.B. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.B. were unanimously approved by Roll Call.

Mrs. Palmieri said the Education Committee met on October 12, 2016 and discussed the following items:

- Focus on the Future Curriculum, which is a new 7th grade core class being taught by Mrs. Funk;
- The PARCC results presentation;
- Field trips update and completed survey data; and
- The next Education Committee meeting will be held on November 16, 2016 at 1:00 p.m.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conference/ Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals/ Exp.	Tolls/Parking/ Mileage	Total
The Association of Mathematics Teachers of New Jersey East Windsor, NJ	Michele Jordan 20-270-200-500-02-647	12/8/16 through 12/9/16	\$265.00	N/A	N/A	N/A	\$265.00
The Association of Mathematics Teachers of New Jersey East Windsor, NJ	Alex Tylin 20-270-200-500-02-647	12/8/16 through 12/9/16	\$295.00	N/A	N/A	N/A	\$295.00
New Jersey Association of School Librarians Long Branch, NJ	Sarah Debraski 11-000-223-580-05-144	11/17/16	\$110.00	N/A	N/A	N/A	\$110.00
Flipped Learning Piscataway, NJ	Katie Fox 20-270-200-500-02-647	12/7/16	\$245.00	N/A	N/A	N/A	\$245.00
Legally Compliant IEP's Monroe Twp., NJ	Tina Neely 11-000-219-580-03-144	11/21/16	\$150.00	N/A	N/A	N/A	\$150.00
Challenging Behaviors Preschool through Second Grade New Providence, NJ	Margaret Ryan 11-000-219-580-03-001	1/23/17	\$125.00	N/A	N/A	\$16.00	\$141.00
Anti-Bullying Certificate Program Monroe Township, NJ	Danielle Shober 11-000-240-580-02-000	4/25/17	\$150.00	N/A	N/A	N/A	\$150.00
Employee Evaluation Management Super Admin Certification Course Long Island, NY	Rebecca Gensel 11-000-230-580-01-303	11/2/16 through 11/3/16	\$525.00	\$148.00	\$52.00	\$49.60	\$774.60

B. Approval of New Curriculum

It is recommended that the Board approve the following new curriculum document:

- Focus on the Future - Grade 7 Career Exploration

XI. HUMAN RESOURCES

Motion by Mr. Cutler, seconded by Mrs. Fabriczi that Items XI.A. through XI.E., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.E., were unanimously approved by Roll Call.

Mrs. Palmieri said the next Human Resources Committee meeting will be held on November 16, 2016 at 11:00 a.m.

A. 2016-2017 Stipend Position			
Name	Location	Salary	Position
Scott Rourke	BCMS	\$3,309.00	Wrestling Coach

B. Revised Maternity Leave			
Name	Location	Type of Leave	Anticipated Date(s)
Nicole Kepner	BCMS	Paid Maternity/Disability Leave of Absence NJ Family Leave Act/FMLA Unpaid Leave	9/22/16 through 11/2/16 11/3/16 through 2/7/17 2/8/17 through 6/30/17

C. Student Teacher						
Name/College	Name of Action	Certification	Location	Effective Date	End Date	Discussion
Ashlie Dente Drexel College	Student Teacher	Elementary Education Teacher – PreK-4	Whiton	1/3/17	4/7/17	Cooperating Teacher Debbie Trubin

D. Personnel					
Name	Position	Location	**Salary	Effective - End Date	Discussion
Jorge Vargas	Custodian	BCMS	*\$35,452.60	10/24/16-6/30/17	Replacing Walter Lipinski
Meghan O'Neill	Substitute Bus Aide	District	\$12.98 per hour	10/21/16-6/30/17	Substitute Bus Aide as needed

***Salary adjustments to be determined upon successful completion of negotiations.
Includes \$675.00 for Boilers License

E. Revised Leave of Absence				
Name	Location	Grade	Type of Leave	Anticipated Date(s)
Nancy Stansfield	Whiton	PK-3 Instructional Aide	Paid Medical Leave of Absence	9/1/16 through 10/27/16 10/28/16 (.5)AM
			NJ Family Medical Leave Act/NJFMLA	10/28/16 (.5) PM 10/31/16 through 2/6/17
			Unpaid Leave of Absence	2/7/17 through 4/28/17

XII. BUSINESS

Motion by Mr. Cutler, seconded by Mrs. Purohit that Items XII.A. through XII.F. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.F. were unanimously approved by Roll Call.

There was no Business Committee Report.

A. Bill List

It is recommended that the Board approve the List of Bills for the period October 7, 2016 through October 20, 2016, totaling \$1,945,848.15, and ratify the Payroll for the period October 7, 2016 through October 20, 2016, totaling \$840,105.34.

B. Secretary's Report

The Report of the Secretary for August 2016 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for August 2016 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2016-2017 fiscal year.

C. Treasurer's Report

It is recommended that the Treasurer's Report for the month of August 2016 be accepted and filed.

D. Line Item Transfers

It is recommended that the Board accept the list of Line Item Transfers for the month of August 2016.

E. Monthly Transfer Report

It is recommended that the Board approve the August 2016 Monthly Transfer Report.

F. Approval to Pay Bills

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for October 21, 2016 through November 17, 2016 prior to the next regularly scheduled meeting of November 17, 2016 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the November 17, 2016 meeting for ratification.

XIII. PUBLIC COMMENT

Mr. Walter Blomquist addressed the Board regarding the wrestling coach position listed on the agenda.

XIV. BOARD LIAISON REPORTS

Ms. Gensel spoke about the "Dine-Out" Branchburg Education Foundation fundraiser she attended with Ms. Linskey at the Stoney Brook Grille.

XV. BOARD FORUM

Mrs. Fabriczi said the Somerville High School Homecoming is Friday, October 21, 2016.

Mr. Cutler congratulated the Somerville High School football team for winning the divisional title.

Ms. Gensel spoke about the following:

- Congratulated Somerville Color Guard who took top honors;
- Parents will be getting the results of the MAP Testing;
- Branchburg Central Middle School's Flagship Committees; and
- Members of the administration attended a law enforcement conference at Raritan Valley Community College.

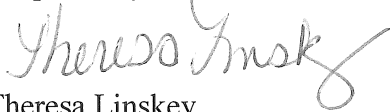
XVI. EXECUTIVE SESSION

There was no second Executive Session.

XVII. ADJOURNMENT

On a motion by Mrs. Fabriczi, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to adjourn at 8:42 p.m.

Respectfully Submitted,



Theresa Linskey
School Business Administrator/Board Secretary